

**Holyoke Community Charter School  
2200 Northampton Street  
Holyoke, MA 01040  
Board of Trustees**

**Minutes of HCCS Board of Trustees Meeting – November 16, 2016**

In Attendance: Anne Darcy, Jay Breines, Paul Santaniello, Leona Florek, Jenna Gable (non-voting)  
Guests: Sonia Correa-Pope, Tom Paquin, Joe Dougherty, Sandra Chessey  
Not Present: Cynthia Dennis, Mark Lubold

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I. Meeting called to order at 5:00 p.m. by Anne Darcy.  
Public comments/none

II. **Finance/Facilities Committee**

Sandra Chessey presented the monthly financials. **Jay Breines moved to approve the finance report. Seconded by Leona Florek. The motion passed unanimously.**

Also answered question on depreciation schedule.

Tom Paquin and Joe Dougherty provided updates for Facilities.

- LED lighting arrived today.
- Creating five-year plan for technology
- Need to update Green study.

III. **Director's Report**

Dr. Pope presented her report and answered questions from Board members.

- Enrollment still on track/341 on waitlist.
- Started mentoring meetings.
- Parent/teacher conferences being completed by phone for those who can't make it to the school.
- **Jay Breines moved to approve the edited school calendar due to new MCAS dates from DESE. Seconded by Paul Santaniello. The motion passed unanimously.**

IV. **Approval of Minutes**

**Paul Santaniello moved to approve the October 25 meeting minutes. Seconded by Jay Breines. The motion passed unanimously.**

Jay Breines moved to adjourn the meeting. The meeting adjourned at 7:41 p.m.

Respectfully submitted,

Mark Lubold, Clerk

Holyoke Community Charter School Board of Trustees

List of handouts: Director's report, October financials